



CITY OF WESTMINSTER

MINUTES

Licensing Sub-Committee (1)

MINUTES OF PROCEEDINGS

Minutes of a meeting of the **Licensing Sub-Committee (1)** held on **Thursday 7th May, 2020**, This will be a virtual meeting.

Members Present: Councillors Heather Acton (Chairman), Margot Bright and Aicha Less

1 MEMBERSHIP

THERE WERE NO CHANGES TO THE MEMBERSHIP.

2 DECLARATIONS OF INTEREST

THERE WERE NO DECLARATIONS OF INTEREST.

1 180 STRAND, LONDON, WC2R 1EA

LICENSING SUB-COMMITTEE No. 1

Thursday 7 May 2020

Membership: Councillor Heather Acton (Chairman), Councillor Margot Bright and Councillor Aicha Less

Legal Adviser: Barry Panto
Committee Officer: Sarah Craddock
Policy Officer: Amit Mistry
Presenting Officer: Kevin Jackaman

180 Strand, London WC2R 1EA

Application for a New Premises Licence [20/00936/LIPN]

Relevant Representations: Environmental Health, Metropolitan Police and nine Local Residents

Present: Lana Tricker (Solicitor, representing the Applicant,), Andrew Purcell (on behalf of Soho Works Limited – the Applicant), PC Bryan Lewis, (Metropolitan Police), Dave Nevitt (Environmental Health) and Shanshan Zhang (Local Resident).

This is an application by Soho Works Limited, seeking a new premises licence for a building on 10 floors that offers workspace. It is situated within the St James's Ward and is not within one of the Council's Cumulative Impact Areas.

DECISION

The application is granted for the following activities and hours:

[Retail Sale of Alcohol \[On sales\]](#)

Ground Floor - Monday to Sunday 07.30 to 01.00 on the following day.
First Floor - Monday to Sunday 07.30 to 03.00 on the following day.
Second to Seventh Floors - Monday to Sunday 07.30 to Midnight.
Eighth and Ninth Floors - Monday to Sunday 07.30 to 03.00 on the following day.

Extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Extension for British Summer Time (condition 49 below).

Extension for the Live relaying of the Oscar Ceremony (condition 50 below).

[Late Night Refreshment \[Indoors and Outdoors\]](#)

Ground Floor – Monday to Sunday 23.00 to 01.00 on the following day.
First Floor – Monday to Sunday 23.00 to 03.00 on the following day.
Second to Seventh Floors - Monday to Sunday 23.00 to Midnight.
Eighth and Ninth Floors - Monday to Sunday 23.00 to 03.00 on the following day.

Extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Extension for British Summer Time (condition 49 below).

Extension for the Live relaying of the Oscar Ceremony (condition 50 below).

[Live Music, Recorded Music, Plays, Films and Performance of Dance \[Indoors\]](#)

Ground Floor – Monday to Sunday 07.30 to 01.00 on the following day.
First Floor – Monday to Sunday 07.30 to 03.00 on the following day.
Second to Seventh Floors - Monday to Sunday 07.30 to Midnight.
Eighth Floor and Ninth Floor (Excluding the External Terrace Area) - Monday to Sunday 07.30 to 03.00 on the following day.

Extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Extension for British Summer Time (condition 49 below).

Extension for the Live relaying of the Oscar Ceremony (condition 50 below).

[Live Music and Recorded Music \[Outdoors\]](#)

Ninth Floor External Terrace Area - Monday to Sunday 07.30 to 01.00 on the following day.

Extended from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.

Extension for British Summer Time (condition 49 below).

Extension for the Live relaying of the Oscar Ceremony (condition 50 below).

[Hours premises are open to the public](#)

Monday to Sunday - 24 Hour opening

SUBMISSIONS AND REASONS

The Sub-Committee considered an application by Soho Works Limited ("The Applicant") for a new premises licence in respect of 180 Strand, London WC2R 1EA.

The Presenting Officer introduced the application. He stated that Environmental Health and the Police had maintained their representation on policy grounds. He advised that nine local residents had made representations on the grounds of prevention of public nuisance, specifically in relation to noise nuisance. He further advised that the premises are located in the St James's Ward and did not fall within a Cumulative Impact Area.

Ms Tricker, (Solicitor, representing the Applicant), advised that the Sub-Committee had before it an application for a new premises licence for a building intending to offer a campus style environment for the creative industry in London covering ten floors. She outlined that the Applicant had other premises in Westminster that were all well managed and complied with the Licensing Objectives. The Sub Committee noted the following description for each of the ten floors at the premises:

The ground floor had a reception desk that would be staffed at all times, café (hatched), kitchen and seating areas. Licensable activities were provided for the benefit of tenants and members and were requested until 1am.

The first Floor (described as the loft) had office and meeting space. Events could also take place across the entire floor but only for tenants and/or members of the office space. Licensable activities were requested until 3am.

Floors 2 to 7 were work/office space with kitchenettes. There were no dedicated bar areas. Licensable activities were requested until midnight. Alcohol may only be sold for consumption to tenants and/or members of the office space and their bona fide guests.

Floor 8 was a members social and event space with no access to the general public. Back of house space occupies the Arundel Street side of the building to the east (the residential side). Alcohol may only be sold for consumption by members of a private club and their bona fide guests and/or by persons attending a private pre-booked event, by invitation only. Licensable activities had been requested until 3 am.

Floor 9 was a members social and event space with no access to the general public. There were two significant bar areas. A swimming pool was provided on the terrace on the west side of the building – on the opposite side to Arundel Street. Members did not have access to the external space on the east side of the floor (opposite Arundel Street) which was shown hatched red on the plans. Substantial planting was also being installed on the external space overlooking Arundel Street to block out the light and help to shield noise from this floor. Alcohol may only be sold for consumption by members of a private club and their bona fide guests and/or by persons attending a private pre-booked event, by invitation only. Licensable activities had been requested until 3 am.

Floor 10 was a small space that only housed toilets for levels 8 and 9 so there was no trading space as such on this floor. Plant was also on this level with no patron access. Licensable activities were originally requested until 3 am but Ms Tricker confirmed that no licensable activities would actually take place on that floor.

Ms Tricker advised that the Applicant was creating a new way of working to support the creative community who required a fit-for-purpose space that was able to elevate them onto a global platform. Ms Tricker emphasised that the premises had been designed to mitigate any impact from noise and lighting nuisance and licensable activities would not be available to any members of the general public. Ms Tricker further advised that the Applicant had agreed to the model condition regarding the prevention of noise nuisance to be attached to the premises licence. The Sub-Committee noted that the Applicant had agreed to reduce the hours for Regulated Entertainment from 3pm to 1pm for the external terrace areas located on the 9th floor of the premises.

Ms Tricker advised that due to the nature of the creative industry a wide range of activities and entertainment would be held at the premises to ensure that all opportunities were captured to allow the industry to compete on the global platform. Ms Tricker emphasised that the proposed conditions would ensure the promotion of the Licensing Objectives at all events held at the premises. Ms Tricker outlined the membership scheme for 180 Strand that was attached at pages 8-10 of the additional information submitted by the Applicant and advised that it was notoriously difficult to become a member. The Sub-Committee noted that all the proposed conditions had been agreed with the Responsible Authorities.

Ms Shanshan Zhang, a local resident living within the adjacent apartment building at 190 Strand, expressed her appreciation to the Applicant regarding their co-operation with the residents. She confirmed that many of the residents' concerns had now been addressed by the Applicant. She advised that residents were still worried about music coming from the swimming pool area in the summer months and noise nuisance from the dispersal of patrons and the use of taxis' in the early hours of the morning. Ms Zhang requested that the Applicant install window blinds on all floors and that the office lights be switched off at night because of the close proximity of the residential flats to 180 Strand. Ms Tricker confirmed that window blinds would be installed and could be drawn on the Arundel Street side of the building but did not want a condition to that effect to be imposed. However, she pointed out that there was an existing condition on the licence (39 below) which was designed to ensure that no light pollution would be emitted from the premises. Ms Tricker further stated that other proposed conditions on the licence should mitigate the resident's concerns regarding noise nuisance.

Mr Andrew Purcell, on behalf of Soho Works Limited, advised the Sub-Committee of the premises' dispersal policy. He advised that patrons would be encouraged to walk down the Strand, away from Arundel Street, where there was a taxi rank, bus stop and Charring Cross Tube Station. Mr Purcell confirmed that Soho Works Limited would continue to work with residents regarding their concerns about noise nuisance in Arundel Street.

PC Lewis, representing the Metropolitan Police, stated that the Police had maintained their representation on the grounds of the prevention of crime and disorder and because the hours proposed for the sale of alcohol were beyond Westminster City Council's Licensing Policy core hours. PC Lewis advised, however, that the Police considered that Soho Works Limited was a good operator with very few incidents involving their premises.

Dave Nevitt, representing Environmental Health, stated that Environmental Health had maintained their representation as the proposals would likely increase the risk of Public Nuisance. He confirmed that their initial concern regarding the impact upon Public Safety had been withdrawn as the building had been refurbished with new modern public health standards installed throughout the premises. Mr Nevitt advised that their main concerns now were: noise nuisance escaping from the premise due to the existing and new resident's blocks in Arundel Street being located opposite 180 Strand, the dispersal of patrons, that the entrance/exit of the building was located on the Strand and how the premises was serviced with deliveries and collections. He confirmed that the premises was not located in a cumulative impact area, that Soho Works Limited was a good operator and promoted the licensing objectives in their other premises located in Westminster.

After hearing from the Responsible Authorities, the Sub-Committee noted that it was crucial that all licensable activities were ancillary to the main use of the building which was the office/workspaces in the building. The Sub-Committee further noted that Environmental Health and the Police considered that the proposed conditions would alleviate the resident's concerns.

The Sub-Committee discussed the layout of the 9th and 10th floors and the Applicant

agreed that no consumption of alcohol shall be permitted on the 10th floor. The Sub-Committee further discussed the smoking area for people using floors 1-7 which was located outside on the Strand side and the smoking area for Members of 180 Strand which was located on the terrace areas on the 9th floor.

In response to questions from the legal advisor, Ms Tricker confirmed that the Applicant had agreed to reduce the hours for all Regulated Entertainment from 3pm to 1pm for the external terrace areas located on the 9th floor of the premises. The Sub-Committee then discussed the proposed conditions which included confirmation of the complete version of model condition 12 (prevention of noise escaping), the membership scheme, the provision of substantial food in all areas where alcohol is sold and the provision of window blinds in the office spaces. Ms Tricker confirmed that licensable activities would not be available to any members of the general public, that deliveries into the building would be consolidated and that the Applicant had already agreed that model condition 80 be attached to the licence (condition 39, below, preventing light pollution from the premises).

Ms Tricker further confirmed that the licensable hours requested were necessary for the model of the business to succeed and that there was an Events Management Team on site to manage events within the building.

In response to discussions with the Applicant, the Sub-Committee indicated that it wanted informatives regarding the installation of window blinds, switching the lights off at night and encouraging the use of non polluting forms of transport for travel and delivery to the premises, including encouraging the use of electric taxis' and minimising deliveries to the building to be included in the decision notice. The Sub-Committee also considered that the Applicant may favour the fashionable Piet Oudolf style of tall perennial planting that would work in warmer months when the terrace was mostly in use and suggested that they consult Arundel Street residents' whose outlook the landscaping would be affecting.

After taking into consideration the evidence provided by all parties and noting that the premises were not situated within a Cumulative Impact Area, the Sub-Committee was of the opinion that the conditions imposed on the licence were appropriate and would ensure the licensing objectives were promoted. The Sub-Committee therefore granted the application subject to the conditions set out below.

Mandatory Conditions

1. No supply of alcohol may be made at a time when there is no designated premises supervisor in respect of this licence.
2. No supply of alcohol may be made at a time when the designated premises supervisor does not hold a personal licence or the personal licence is suspended.
3. Every supply of alcohol under this licence must be made or authorised by a person who holds a personal licence.

4. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.
 - (2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to;
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
5. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
6. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.
- (2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—

- (a) a holographic mark, or
- (b) an ultraviolet feature.

7. The responsible person must ensure that—

(a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—

- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml;

(b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and

(c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

A responsible person in relation to a licensed premises means the holder of the premise licence in respect of the premises, the designated premises supervisor (if any) or any individual aged 18 or over who is authorised by either the licence holder or designated premises supervisor. For premises with a club premises certificate, any member or officer of the club present on the premises in a capacity that which enables him to prevent the supply of alcohol.

8(i) A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

8(ii) For the purposes of the condition set out in paragraph 8(i) above -

(a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;

(b) "permitted price" is the price found by applying the formula -

$$P = D+(D \times V)$$

Where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
- (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.
- 8(iii). Where the permitted price given by Paragraph 8(ii)(b) above would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.
- 8(iv). (1) Sub-paragraph 8(iv)(2) below applies where the permitted price given by Paragraph 8(ii)(b) above on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.
9. Admission of children to the premises must be restricted in accordance with the film classification recommended by the British Board of Film Classification or recommended by this licensing authority as appropriate.
10. All persons guarding premises against unauthorised access or occupation or against outbreaks of disorder or against damage (door supervisors) must be licensed by the Security Industry Authority.

Conditions consistent with the Operating Schedule or imposed by the Licensing Sub-Committee at a hearing

11. The reception desk on the ground floor shall be staffed at all times the premises are in operation.
12. Patrons permitted to temporarily leave and then re-enter the premises at ground level, e.g. to smoke, shall not be permitted to take drinks or glass containers with them.
13. There shall be no self-service of alcohol.
14. The premises licence holder shall ensure that any patrons smoking outside the premises do so in an orderly manner and are supervised by staff so as to ensure that there is no public nuisance or obstruction of the public highway.
15. There shall be no externally promoted events held at the premises
16. The premises shall install and maintain a comprehensive CCTV system as per the minimum requirements of the Westminster Police Licensing Team. All entry and exit points will be covered enabling frontal identification of every person entering in any light condition. The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises and will include the external area immediately outside the premises entrance. All recordings shall be stored for a minimum period of 31 days with date and time stamping. Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the entire 31-day period.
17. A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open. This staff member must be able to provide a Police or authorised council officer copies of recent CCTV images or data with the absolute minimum of delay when requested.
18. There must a minimum of two SIA door staff on duty at the premises from 22:00 hours every day, when the premises are operating, until cessation of licensable activities. After the first 100 entrants there shall be a minimum of one additional door supervisor for every additional 100 entrants. Door staff shall always display their SIA licenses when on duty.
19. Whenever events have more than 75 persons attending after 20.00, security shall conduct periodic checks, a minimum of hourly, of those floors where licensable activities are taking place.
20. There shall be a personal licence holder on duty at the premises from 18:00 until the end of permitted hours for alcohol sales.
21. A noise limiter must be fitted to the musical amplification system set at a level determined by and to the satisfaction of an authorised officer of the Environmental Health Service, Premises Management so as to ensure that no noise nuisance is caused to local residents or businesses. The operational panel of the noise limiter shall then be secured by key or password to the satisfaction of officers from the Environmental Health Service and access

shall only be by persons authorised by the Premises Licence holder. The limiter shall not be altered without prior agreement with the Environmental Health Service. No alteration or modification to any existing sound system(s) should be effected without prior knowledge of an authorised Officer of the Environmental Health Service. No additional sound generating equipment shall be used on the premises without being routed through the sound limiter device.

22. No noise generated on the premises, or by its associated plant or equipment, shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.
23. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and businesses and leave the area quietly.
24. Notices shall be prominently displayed at any area used for smoking requesting patrons to respect the needs of local residents and use the area quietly.
25. A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open. This telephone number is to be made available to residents and businesses in the vicinity upon request.
26. During the hours of operation of the premises, the licence holder shall ensure sufficient measures are in place to remove and prevent litter or waste arising or accumulating from customers in the area immediately outside the premises, and that this area shall be swept and or washed, and litter and sweepings collected and stored in accordance with the approved refuse storage arrangements by close of business.
27. There shall be no striptease or nudity, and all persons shall be decently attired at all times, except when the premises are operating under the authority of a Sexual Entertainment Venue licence.
28. No advertisements of any kind (including placard, poster, sticker, flyer, picture, letter, sign or other mark) that advertises or promotes the establishment, its premises, or any of its events, facilities, goods or services shall be inscribed or affixed upon the surface of the highway, or upon any building, structure, works, street furniture, tree, or any other property, or be distributed to the public.
29. An incident log shall be kept at the premises, and made available on request to an authorised officer of the City Council or the Police, which will record the following:
 - (a) all crimes reported to the venue
 - (b) all ejections of patrons
 - (c) any complaints received concerning crime and disorder
 - (d) any incidents of disorder
 - (e) all seizures of drugs or offensive weapons

- (f) any faults in the CCTV system or searching equipment or scanning equipment
 - (g) any refusal of the sale of alcohol
 - (h) any visit by a relevant authority or emergency service.
30. Any special effects or mechanical installations shall be arranged and stored so as to minimise any risk to the safety of those using the premises. The following special effects will only be used on 10 days prior notice being given to the Licensing Authority where consent has not previously been given.
- dry ice and cryogenic fog
 - smoke machines and fog generators
 - pyrotechnics including fireworks
 - firearms
 - lasers
 - explosives and highly flammable substances.
 - real flame.
 - strobe lighting
31. No person shall give at the premises any exhibition, demonstration or performance of hypnotism, mesmerism or any similar act or process which produces or is intended to produce in any other person any form of induced sleep or trance in which susceptibility of the mind of that person to suggestion or direction is increased or intended to be increased.
- NOTE: (1) This rule does not apply to exhibitions given under the provisions of Section 2(1A) and 5 of the Hypnotism Act 1952.
32. The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.
33. The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.
34. All emergency doors shall be available at all material times without the use of a key, code, card or similar means.
35. All emergency doors shall be maintained effectively self-closing and not held open other than by an approved device.
36. The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.
37. Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.
38. All fabrics, curtains, drapes and similar features including materials used in finishing and furnishing shall be either non-combustible or be durably or

inherently flame-retarded fabric. Any fabrics used in escape routes (other than foyers), entertainment areas or function rooms, shall be non-combustible.

39. Flashing or particularly bright lights from inside or outside the premises shall not cause a nuisance to nearby properties, save insofar as they are necessary for the prevention of crime.
40. The licence holder shall enter into an agreement with a hackney carriage and/or private carriage firm to provide transport for customers, with contact numbers made readily available to customers who will be encouraged to use such services.
41. On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.
42. The premises may remain open for the sale of alcohol, regulated entertainment and the provision of late-night refreshment from the terminal hour for those activities on New Year's Eve through to the commencement time for those activities on New Year's Day.
43. No deliveries to the premises shall take place between 23:00 hours and 07:00 hours on the following day. Deliveries shall be made via the internal loading bay accessed via Arundel Street.
44. No rubbish, including bottles, shall be moved, removed or placed in outside areas between 2300 hours and 0700 hours or as in compliance with Westminster City Council's own waste contractor collection hours.
45. Substantial food and non-intoxicating beverages, including drinking water, shall be available in all parts of the premises where alcohol is sold or supplied for consumption on the premises.
46. The Licence will have no effect until the Licensing Authority are satisfied that the premises are constructed or altered in accordance with the appropriate provisions of the District Surveyor's Association – Technical standards for Places of Entertainment and the reasonable requirements of Westminster Environmental Health Consultation Team, at which time this condition will be removed from the Licence.
47. No licensable activities shall take at the premises until the capacity of the premises has been determined by the Environmental Health Consultation Team and the licensing authority has replaced this condition on the licence with a condition detailing the capacity so determined. In any event, the maximum capacity for the 8th and 9th floors shall not exceed 220 persons per floor (excluding staff).
48. Prior to the licence taking effect, the plans as deposited will be checked by the Environmental Health Consultation Team to ensure they are accurate

reflection of the premises constructed. Where the premises layout has changed during the course of construction new plans shall be provided to the LFEPA, Environmental Health Consultation Team, the Police and the Licensing Authority.

49. On the morning that Greenwich Mean Time changes to British Summer Time one hour will be added to the terminal hour of any activities and to the closing time for the premises where the existing terminal hour for the activities and/or closing hour for the premises ends after 01.00.
50. Licensable activities will also be permitted during a live broadcast of the American Oscar Ceremony and for one hour before and one hour after that live broadcast.

Ground Floor to 7th Floor

51. The provision of licensable activities shall at all times be ancillary to the use of the premises as office space.
52. Alcohol may only be sold for consumption to tenants and/or members of the office space and their bona fide guests.
53. For the avoidance of doubt, licensable activities within the ground-floor café can only be provided to tenants and/or members of the office space and their bona fide guests.
54. Floor 1 shall be used as an office space and/or events space for tenants and/or members of the office space. The licence holder shall be notified in advance by tenants and/or members prior to any area of Floor 1 being booked or used as an events space.

Floors 8, 9 and 10

55. Access shall only be permitted to and alcohol may only be sold for consumption by (a) members of a private club and their bona fide guests, not exceeding 3 guests per member, and / or (b) by persons attending any private pre-booked event, by invitation only, organised by a member with a guest list provided in advance which will be retained for a period of 31 days following the event and be made available for immediate inspection by the relevant authorities.
56. No persons shall be admitted to membership of the private club or be entitled to take advantage of any of the privileges of membership without an interval of at least 48 hours between their nomination or application for membership and their admission. A member's guest(s) may not enter or remain in the club premises without the member being present.
57. A list of the names and addresses of members of the Club shall be kept on the premises at all times and shall be produced on demand for inspection by the police or an authorised officer of the Council.

58. Patrons shall not be permitted on the area of the terrace on floor 9 that is hatched red on the plan.
59. On floor 9, all windows and doors shall be kept closed after 01:00 hours, except for the immediate access and egress of persons.
60. No regulated entertainment of any kind is permitted after 01.00 hours in the external terrace area on the 9th floor.
61. After 22.00 hours blinds will always be drawn on the 8th and 9th floors of the Arundel Street elevation so as to ensure that no nuisance from internal lighting is caused to neighbours on the opposite side of the street.
62. No licensable activities or any consumption of alcohol is permitted on the 10th floor.

The Meeting ended at Time Not Specified

CHAIRMAN: _____

DATE _____